



## **SENIOR GROUNDSKEEPER**

### **Purpose:**

To actively support and uphold the City's stated mission and values. To provide lead supervision to a grounds maintenance crew; and to perform semi-skilled labor in construction, maintenance, and related service activities for the City's parks, golf courses, athletic fields, cemetery and public right-of-ways.

### **Supervision Received and Exercised:**

Receives general supervision from higher level supervisory and management staff.

Exercises functional and technical supervision over grounds maintenance staff.

### **Examples of Duties:**

This class specification is intended to indicate the basic nature of positions allocated to the class and examples of typical duties that may be assigned. It does not imply that all positions within the class perform all of the duties listed, nor does it necessarily list all possible duties that may be assigned.

Duties may include, but are not limited to, the following:

- Lead, assign, and participate in the work of a grounds crew involved in park, golf course and athletic field maintenance and repair; train and assist in evaluating grounds maintenance staff.
- Perform the most difficult repair and maintenance duties of the work unit including mowing, tree trimming and planting, setting up golf course greens and laying out athletic field markers.
- Water, mow, weed, trim, aerate, renovate and fertilize lawns.
- Plant, water, fertilize and maintain landscaped areas consisting of bushes, trees, flowers and shrubs.
- Trim and prune bushes, trees and shrubs; stake trees as necessary.
- Rake leaves and clear debris from walks, fields, courts and other facilities, clean and replenish offices, restrooms, locker rooms and clubhouse as required.
- Pick up litter and debris; empty trash receptacles and transport rubbish to the local landfill.

*Effective November 1988*

*Revised September 1997*

*Revised November 2001 (range adj due to market)*

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### Senior Groundskeeper (continued)

- Inspect playground equipment, picnic tables, barbecues and other related parks equipment and facilities, report needed repairs to supervisor.
- Perform minor maintenance and repairs to fences, bleachers and sprinkler systems.
- Prepare athletic fields for sports activities; measure and lay out field lines, bases, and goal nets; maintain surrounding landscape.
- Change golf course set up; move tee markers and cups.
- May apply chemicals on trees, shrubs, grass and flowers to control weeds, insects and plant diseases; set and monitor rodent traps.
- May operate park maintenance equipment such as dump trucks and mowers and power tools such as chainsaws, mowers, edgers and blowers, maintain hand tools and assigned equipment.
- Respond to requests and inquiries from the general public.
- Identify equipment needs for each assigned project.
- Utilize proper safety precautions related to all work performed.
- Maintain daily work logs.
- Perform related duties as assigned.

### **Experience and Training Guidelines:**

Any combination of experience and training that would likely provide the required knowledge and abilities is qualifying. The hiring department may include job related experience, training or license and certification preferences at the time of recruitment. A typical way to obtain the knowledge and abilities would be:

#### **Experience:**

Two years of responsible experience performing a variety of park or golf course maintenance duties.

#### **Training:**

Formal or informal education or training which ensures the ability to read and write at a level necessary for successful job performance.

*Effective November 1988*

*Revised September 1997*

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**Licenses/Certifications:**

Possession of, or ability to obtain, an appropriate, valid Arizona driver's license.

**This position is included in the City's classified service, pursuant to City of Tempe Personnel Rules and Regulations, Rule 1, Section 103.**

**Job Code: 8322**

**Salary Range: 21**

**FLSA: Non-Exempt**